



# Mary, Queen of the Family Parish, Blacktown

## Parish Pastoral Council MINUTES

<b>Date</b>	Thursday, 17 <sup>th</sup> November 2022
<b>Time</b>	6.40pm – 8:15pm
<b>Present</b>	Fr. Regie, Fr. Chadi, Fr. Ever, Tom G, Blake B, Cecil F, Tony F, Joshua C, Savita S, Helena V, Ekhlal A, Harlane P, Sidney L
<b>Apologies</b>	Fr Ever, Ekhlal A

Item	Agenda/ Issue	Action/ Notes
1	<b>Opening Prayer &amp; Welcome</b>	Fr Chadi said the Opening Prayer Cecil welcomed the PPC members to the meeting
2	<b>Explanation of PPC Minutes Protocols</b>	<ul style="list-style-type: none"> <li>- Welcome - Cecil highlighted the specifics of the PPC Minutes and its protocols. Ensure that the PPC Minutes are displayed on the Parish Website –All minutes are in PDF format, providing transparency.</li> <li>- Cecil briefly talked about the Formation of the PPC in the year 2019-2022 (To form oneself in one team) its long Journey and forms of Practice by the Statutes of the Parish Pastoral Council and how we need to start this process today/ tonight.</li> <li>- He continued by saying "What is the formation amongst ourselves? "Why are we doing what we are doing?"</li> <li>- Cecil acknowledged and confirmed that our role is a "Pastoral" one and that we should ask the Holy Spirit to guide us through our journey in the PPC.</li> </ul>
3	<b>Why have we chosen to be part of the PPC?</b>	<ul style="list-style-type: none"> <li>- Everyone was given the opportunity to engage and discuss very briefly what is their involvement within the PPC/ parish community.</li> <li>- Fr Regie discussed that the formation needs to be about the role that we play as members of the PPC and to help us to function as effective ones. The formation will help us define our purpose, parish development, parish goals and help us provide good counsel. The parish priests cannot do this on their own but need the support, advice, and wisdom of the PPC team and parishioners.</li> <li>- Harlane to be of service to Fr. Regie &amp; the team, what could I do myself as Parishioner for the church, looking at evangelization, how we can work as a team to be on the same page &amp; forward our mission.</li> <li>- Erica – we have big responsibility – I would like to grow in the spirit of God and to serve the greater community and to work together in word &amp; action to promote what we do.</li> </ul>

		<ul style="list-style-type: none"> <li>- Tony – the PPC is like a rudder in any ship which will steer the congregation towards the port which in our case is Christ. It is a great privilege to be of service to our fellow parishioners in this – walking with them, praising God together with the angels &amp; saints.</li> <li>- Sidney – I always want to be involved &amp; connected to the church to be an example to my children.</li> <li>- Beato – I have been actively involved in the life of the Parish for many years – all of us want to have a vibrant Parish &amp; Church – and I have great passion for the youth – all of this involves our commitment, our experiences, our expertise – as we play an advisory role in the Parish – as the Parish Priest cannot do everything on his own.</li> <li>- Cecil – officially thanked Beato for playing the Deputy Chair role in the Parish for the last year –during COVID time.</li> <li>- Helena – this is the first time that I am playing a role like this and I am still trying to find out what my role is. In the meantime I am enjoying my spiritual journey and hoping to assist our Parishioners.</li> <li>- Savita – for me it is being part of the team, doing something different, challenging, going on a journey – but personally I am an individual worker so happy now to work as part of team – this will be good for me spiritually – especially in my role as Secretary.</li> <li>- Josh – in my work &amp; home I am an individual worker and that is something that I want to overcome, I want to learn to work in a team. I see a lot of fellow parishioners &amp; priests who are passionate about their faith and given that the church is about community – I want to work together in a team - especially during these times when the church needs all our help, beginning with our Parish.</li> <li>- Tom – given that this is my first full time experience of working in a Parish – I want to learn the ropes of how the PPC can support the Parish Priest in his work.</li> <li>- Fr. Chadi – to be part of PPC is part of the mission of the priest in the parish. I am here as a brother &amp; supporter of everyone.</li> <li>- Fr. Regie – The PPC is consultative in nature especially in direction &amp; decisions as the Priests cannot do things on their own. I rely on the advice, wisdom &amp; support of the lay leaders in the Parish and in my decision making cannot just go against that grain. Thank you for all generosity – people will look up to you.</li> <li>- Cecil – Our role is more pastoral - more the faith &amp; spiritual formation of our Parishioners. The PPC must first become what we want our Parish to be. i.e. we have to become disciples of Jesus Christ.</li> <li>- We also discussed the role of PPC viz-a-viz its interaction with the Parish Team and the Parish Finance Team and what role the other teams to play in the life of the Parish.</li> </ul>
4	<b>Activities in the Parish</b> 4.1 Solemnity of our Christ. King of the Universe	<ul style="list-style-type: none"> <li>- Blake, the Liturgy Coordinator updated and confirmed to the PPC on the Solemnity of Our Lord Jesus Christ, King of the Universe (Christ the King)/ (CTK) on the Eucharistic Procession from St. Patrick's Church to St. Michael's Church on Sunday, 20th November.</li> <li>- Parishioners taking part in the procession are to be at the parish car park grounds by 11am. The intention is to start the</li> </ul>

		<p>walk at 11.30 am. It is speculated the procession will take 1 hour to 1 1/2 hours to St Michael's Church.</p> <ul style="list-style-type: none"> <li>- There will be a 5-10min Benediction at St Michael's Church, straight after the procession arrival. Blake to make an announcement to invite everyone for BBQ and refreshments are being prepared out in the shaded area (outside Fr. Sidney Moseley house)</li> <li>- Notice was given the NSW Police (Blacktown PAC) was informed and will supply one patrol (1x Car &amp; 2 Officers) to join the procession</li> <li>- 1x Minibus will be supplied on the day to assist elderly parishioners and those returning back to St Patrick's.</li> <li>- <i>Blake will drive the parishioners from St Michael's to St Patrick's to attend the 10 am mass and after the 10am mass take parishioners to St Michael's Church.</i></li> <li>- <i>Blake to confirm if a choir will sing while in the procession @ a meeting scheduled for Sat 19th Nov.</i></li> <li>- <i>It was agreed that the PPC would assist in the logistical planning and support the procession and fellowship at St. Michael's Church (BBQ, performances, etc.)</i></li> <li>- <i>BBQ Preparation</i></li> <li>- <i>Aiming to cater to 200 parishioners</i></li> <li>- <i>Cecil to supply sausages, onions, and sauce, water, and soft drinks</i></li> <li>- <i>Harlane- will provide 100 Bread Rolls, if need to stock up, someone to purchase more from Woolworths on the day</i></li> <li>- <i>Sidney, Beato, and Vernon (Harlene's husband) volunteered to prepare the BBQ aiming to start the BBQ at 11.30am</i></li> </ul> <p><b>(Actions)</b></p>
	<p>4.2 Ordination of Mr. Tom Green (Sunday 27<sup>th</sup> November 2022)</p>	<ul style="list-style-type: none"> <li>- PPC is assigned on this day to prepare and organize the preparation of Tom Green's reception</li> <li>- Volunteers are needed to set up tables/ chairs for ordination reception, which is to be held at St Patrick's Primary School. Volunteers are to meet at the school grounds on Saturday 26 November at 9.30 am</li> <li>- Tom Green has confirmed that so far, to date, 170 ppl have RSVP'd to the event</li> <li>- <i>Erica to organize the LAMA choir youth group to help set up the area with other PPC members after their choir practice on Saturday morning.</i></li> <li>- <i>Catering for 400 people has been arranged by Sarah. The Parishioners are welcome to bring in a plate of food, should they wish.</i></li> <li>- <i>Food is to arrive at 4pm, Harlene will be on site to accept the delivery.</i></li> <li>- <i>PPC Members to serve food during the event</i></li> <li>- <i>Lukus (Helena's husband) will be the RSA Marshall for the event (Action)</i></li> <li>- <i>PPC Members to stay back to assist with the clean-up post event (Action)</i></li> </ul>
	<p>4.3 MQOF Youth Carols by candlelight – 17 Dec 2022</p>	<ul style="list-style-type: none"> <li>- As a fundraising initiative for World Youth Day 2023, MQOF Youth will be hosting a Carols by Candlelight on Saturday, 17th December at Nagle College Blacktown</li> <li>- Blake requested from Beato to borrow 6 x marques for the day, in case if needed. Blake also asked Beato if he could take part of the BBQ preparation from 6-8pm, as he needs</li> </ul>

	4.4 WYD 2023 Fundraising	<ul style="list-style-type: none"> <li>- <i>2-3 volunteers from PPC/ Finance teams. Beato agreed to assist with the BBQ. (Actions)</i></li> <li>- Erica suggested to use this opportunity to fundraise for the WYD, dollar coin donation.</li> <li>- Blake confirmed there are donation points at the church for the WYD23 at both churches too.</li> <li>- Fr Regie raised asked the PPC members if they know of any businesses, individuals/ and or families who would be interested to donate funds, to give their contact details to Blake, Fr Regie or the Parish. The Pilgrims will be supported by the youth choir where they will move from house to house singing Christmas carols beginning from Monday 19th Dec – Friday 23rd Dec. (Businesses, or families who donate, will have the choir sing at their premises)</li> </ul>
	4.5 PPC and Finance Christmas Dinner	<ul style="list-style-type: none"> <li>- Fr Regie confirmed – PPC and Finance Christmas Dinner will take place at Lily’s Restaurant, Seven Hills.</li> <li>- Josh suggested that we pay for our own meals rather than the Church pay. That way the Parish money that would have been used to cover the cost of the dinner could be given to the WYD23 Pilgrims instead for their fundraising. The PPC agreed to this.</li> <li>- <i>Savita to organize and coordinate with the PPC/ Finance Teams of the Christmas Dinner to be held at Lily’s Restaurant, Seven Hills on Thursday 1st December 2022, at 6.30pm (Action)</i></li> </ul>
5	<b>Other Business</b>	<ul style="list-style-type: none"> <li>- Cecil advised that the Advent Reflection Program will be held on the 22nd, 29th Nov, and 6th Dec at the St. Patrick’s Church from 7-9pm. At this stage it is an FYI for the PPC.</li> <li>- Cecil advised the PPC of 2 x letters that was received from a concerned Parishioner.</li> <li>- The 1st letter was a complaint regarding the cancellation of the 9.30am Mass on Sunday 29th November at St. Michael’s church – Fr. Regie responded to the Parishioner’s letter</li> <li>- The 2nd letter refers to a Parishioner who has written to the Parish twice in the past year, and again now a third this year to raise a number of various issues within in our Parish as well as outside of our Parish. It is mentioned in the latest letter - his concerns that the Parish does not have a Defibrillator (AED) Machine in the Church foyers. Blake advised that it is not a legal requirement, however the PPC suggested that the Parish has a Duty of Care to have AED’s available in case it is ever needed. <i>Blake is to make enquiries for the cost of AED for each church in our Parish. (Action)</i></li> </ul>